

## HOW TO SUBMIT AIRBORNE GEOPHYSICAL SURVEYS FOR EVALUATION

The following notes are intended to assist potential Vendors respond to the Request for Data.

1. In order to make the submission it is necessary to download this document from the MERX web site ([www.merx.com](http://www.merx.com)) or obtain a copy from a party who has already registered with MERX and downloaded a copy of the RFD. There will be a small charge to download the RFD.
2. To make the submission, it only requires the completion of the following three forms:

**Form of Offer (Appendix B);  
Metadata Description of Survey Data (Appendix C);  
Tax Compliance Declaration (Appendix D).**

The Form of Agreement and Schedule of Forms (Appendices A & B) are not required at this stage. Survey data reports and maps are also not required at this stage.

3. Please make sure that the required forms are filled out completely and accurately. This will ensure that your submission is correctly evaluated. It is acceptable to print out the forms and fill them out by hand.
4. Pay special attention to the question regarding whether the data have previously been submitted for assessment credits (see Metadata Description of Survey Data, Appendix C). Should survey data, not previously filed for assessment credits, be sold as a result of this RFD, the survey data will no longer be eligible for assessment purposes. A vendor who wishes to obtain assessment credits for an eligible survey is advised to file it for assessment credits prior to offering it for purchase.
5. Should, as a result of the Stage II evaluations of the RFD submissions, your data set(s) be identified as of potential interest by the Ministry, you will be contacted and asked to provide a digital copy of the survey data.
6. Following a technical evaluation of the submitted data, you may be sent a letter of offer along with 3 copies of the Form of Agreement and the Schedule of Forms for each survey data set. These documents will include a price for each survey based on the evaluation formula detailed in Appendix E. Should you wish to accept the offer, please complete and return all of the copies of the Form of Agreement and the Schedule of Forms along with an invoice for the offer amount.
7. Upon receipt of the completed forms and invoice, Accounts Payable will be instructed to issue you a cheque, and a copy of the agreement(s) signed by the Ministry will be returned to you.

Should the Ministry not wish to purchase data that you have submitted, the data will be returned to you and any copies destroyed.

**Note:** Surveys less than 5000 line km in size and less than 500 km<sup>2</sup> in area will normally not be accepted unless they are deemed to be in a strategically significant area (see section 2.1.3).

**The area of interest for this RFD is anywhere within the Province of Ontario.**

**The following is the schedule for this RFD:**

- Issue Date of RFD **November 18, 2009**
- Optional Proponent Information Meeting **December 14, 2009 at 1:30 p.m. local time**
- Proponent's Deadline for Questions **4:00:00 p.m. on December 14, 2009**
- Deadline for Issuing Addenda **2:00:00 p.m. on December 18, 2009**
- Deadline for RFD Submission Deadline: **11:00:00 a.m. on January 20th, 2010**